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PR-2022-0308-19436

OP 3/10/22 dm



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **STF-2022-03-00200**Date: **03-08-2022**Dept./Office: **OPO**Category: **IT Supplies and Equipment**Section/End-User: **Me-an D. Villas**Project Title/Code: **OPO-2022**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	unit	1	21,000.00	JESUS FREDDY M. BALDOS	21,000.00
Specification: ?Compact integrated tank design ?Print speeds up to 15ipm for black and 8.0ipm for colour ?Auto-duplex printing Fax and ADF capability / Ethernet & ?Wi-Fi Direct ?Borderless Printing up to A4 size ?Spill-free ink refilling ?Control Panel: 2.4 " Colour LCD Touch Panel						
TOTAL						21,000.00
Purpose: Office use						
Checked by: DIONESIO I. ESTUPA				Funds Available: ALICIA M. FLORES		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		
Signature:	Requested by: ME-AN D. VILLAS	Noted by: DEEJAY M. LUMANAO		Approved by: EDGARDO E. TULIN		
Printed Name:	ME-AN D. VILLAS	DEEJAY M. LUMANAO		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		