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PR-2025-0613-277593



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-052325-1199**Dept./Office: **EO**PR No.: **GF-2025-06-00715**Date: **06-13-2025**Section/End-User: **Marianne Joyce D. Gallego**Category: **Printing Services**Funding Source: **General Fund - MOOE**Project Title/Code: **Odex Admin (Supplies)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Tarpaulin printing	sq. ft	160	30.00		4,800.00

**Specification:**

- Full Color
- Customized design
- Design will be given by end user

	<b>TOTAL</b>					<b>4,800.00</b>
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Purpose: To be use for the EO activities such as FFD and other extension services activity.

Checked by:  <b>MARIANE U. DELA PEÑA</b> TWG - Printing Services		Funds Available:  <b>ALICIA M. FLORES</b> 4 2024-25 HEAD, BUDGET OFFICE	
Signature:	Prepared by:  <b>MARIANNE JOYCE D. GALLEGGO</b>	Noted by:  <b>CATHERINE C. ARRADAZA</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>PROSE IVY G. YEPES</b> PRESIDENT, VSU