



PURCHASE REQUEST

Dept./Office: **PRCRTC**PR #: **TF-2021-07-00491**Date: **07-23-2021**Section/End-User: **Marlon M. Tambis**Category: **IT Supplies and Equipment**Funding Source: **Trust Fund**Project Title/Code: **20201050.1.94**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						7,000.00

Purpose: for office and project use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

NICK FREDDY R. BELLO

(OIC) HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Requested by:

MARLON M. TAMBIS

END USER

Noted by:

DANIEL LESLIE S. TAN

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU