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PR-2023-0816-138889



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **32-5-735-2024-2-0-1**Dept./Office: **CVM**PR No.: **GF-2023-08-01820**Date: **08-17-2023**Section/End-User: **Joel M. Israel**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DVCS-2023 (CVM a.III.b.I**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Magnetic White Board with stand	pc	1	7,000.00		7,000.00
Specification: size 4x5 feet material aluminum in frame with ABS corner Type Standing Surface Magnetic full length foldable pen tray in the stand 4 casters wheel with lock						
2	Paper, Bond, A4, S-24, 80 gsm	reams	30	289.00		8,670.00
Specification: bright white, high premium quality						
3	Rolled Paper Towel, 2 plys good qty (Jumbo Towel)	rolls	20	88.00		1,760.00
Specification: ?2 Ply ?at least 70 pulls or 140 Sheets ?Sheet size: at least 275mm x 230mm ?No artificial whiteners & elemental chlorine						
4	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	pcs	2	1,500.00		3,000.00
Specification: 210 sheets stapling capacity, durable all-metal components, full 2-5/8" throat depth						
5	Universal socket adapter	pc	20	34.00		680.00
TOTAL						21,110.00

Purpose: for office use

Checked by:

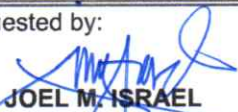

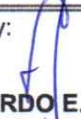
SHALOM GRACE C. SUGANO

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	JOEL M. ISRAEL	HARVIE P. PORTUGALIZA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU 8/18