



PURCHASE REQUEST

Dept./Office: **DPM**PR #: **GF-2021-09-01167**Date: **09-28-2021**Section/End-User: **Sheryl M. Suyom**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DPM-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson, genuine (C) T664, 70 ml	pieces	15	350.00		5,250.00
2	Ink, Epson, genuine (M) T664, 70 ml	pieces	15	350.00		5,250.00
3	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	15	350.00		5,250.00
4	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	15	350.00		5,250.00
TOTAL						21,000.00

Purpose: For instruction and office use.

Checked by: DIONESIO I. ESTUPA		Funds Available: ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by: SHERYL M. SUYOM	Noted by: ELVIRA L. OCLARIT	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU