



## PURCHASE REQUEST

Dept./Office: ITEEM

PR #: TF-2021-10-01195

Date: 10-06-2021

Section/End-User: Cecilio M. Benitez

Category: IT Supplies and Equipment

Funding Source: Trust Fund

Project Title/Code: 101T20201050-10.13.43

| Item #                                                                                                                                                                                                                                                                                              | Item Description                                             | Unit   | Qty | Unit Cost | PAR/ICS | Total Cost |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|--------|-----|-----------|---------|------------|
| 1                                                                                                                                                                                                                                                                                                   | <b>Automatic Voltage Regulatory (AVR), 1500W, heavy duty</b> | unit   | 1   | 5,000.00  |         | 5,000.00   |
| <b>Specification:</b><br><br>?Input: 220volts<br>?Power: 1500watts<br>?Output: 110-220 volts<br>?Range voltage 120v-220 volts<br>?Servo motor controlled                                                                                                                                            |                                                              |        |     |           |         |            |
| 2                                                                                                                                                                                                                                                                                                   | <b>External Hard Disk Drive (Portable, 1TB), USB 3.1</b>     | unit   | 5   | 3,000.00  |         | 15,000.00  |
| <b>Specification:</b><br><br>?Shock-absorbing silicon casing<br>?Interface: USB 3.1 (Max.5Gb/s)<br>?Capacity: 1TB<br>?Texture: Plastic/Rubber<br>?Operating Voltage: DC 5V, 900mA<br>?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later |                                                              |        |     |           |         |            |
| 3                                                                                                                                                                                                                                                                                                   | <b>External Hard Disk Drive (Portable, 2TB), USB 3.1</b>     | unit   | 2   | 4,200.00  |         | 8,400.00   |
| <b>Specification:</b><br><br>?Shock-absorbing silicon casing<br>?Interface: USB 3.1 (Max.5Gb/s)<br>?Capacity: 2TB<br>?Texture: Plastic/Rubber<br>?Operating Voltage: DC 5V, 900mA<br>?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later |                                                              |        |     |           |         |            |
| 4                                                                                                                                                                                                                                                                                                   | <b>Genuine Hp laserjet toner 85A (CE285A) black</b>          | boxes  | 3   | 2,200.00  |         | 6,600.00   |
| 5                                                                                                                                                                                                                                                                                                   | <b>Ink, Epson, genuine (C) T664, 70 ml</b>                   | pieces | 15  | 350.00    |         | 5,250.00   |
| 6                                                                                                                                                                                                                                                                                                   | <b>Ink, Epson, genuine (M) T664, 70 ml</b>                   | pieces | 15  | 350.00    |         | 5,250.00   |
| 7                                                                                                                                                                                                                                                                                                   | <b>Ink, Epson, genuine, (BK) T664, 70 ml</b>                 | pieces | 15  | 350.00    |         | 5,250.00   |

|   |                                     |        |    |        |  |                  |
|---|-------------------------------------|--------|----|--------|--|------------------|
| 8 | Ink, Epson, genuine, (Y) T664, 70ml | pieces | 15 | 350.00 |  | 5,250.00         |
|   | <b>TOTAL</b>                        |        |    |        |  | <b>56,000.00</b> |

Purpose: project office

|                                 |                    |                               |                  |
|---------------------------------|--------------------|-------------------------------|------------------|
| Checked by:                     |                    | Funds Available:              |                  |
| MICHAEL ANTHONY JAY B. REGIS    |                    | NICK FREDDY R. BELLO          |                  |
| TWG - IT Supplies and Equipment |                    | (OIC) HEAD, ACCOUNTING OFFICE |                  |
| Signature:                      | Requested by:      | Noted by:                     | Approved by:     |
| Printed Name:                   | CECILIO M. BENITEZ | HUMBERTO R. MONTES            | EDGARDO E. TULIN |
| Designation:                    | END USER           | UNIT HEAD, PROJECT LEADER     | PRESIDENT, VSU   |