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PR-2024-0606-201607



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-060524-0173**PR No.: **STF-2024-06-01245**Date: **06-14-2024**Dept./Office: **PO**Category: **Office Supplies**Section/End-User: **Roslyn T. Solano**Project Title/Code: **Ceremonial Groundbreaking of VSU
Infrastructure Projects**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Big Umbrella	pc	10	400.00		4,000.00
2	Folding hand fan	pc	10	150.00		1,500.00
	TOTAL					5,500.00

Purpose: For Groundbreaking Ceremony for VSU Infrastructure Projects

Checked by:		Funds Available:	
		ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	ROSLYN T. SOLANO	TONI MARC L. DARGANTES	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU