

SCAN HERE



PR-2024-1007-228518



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0027**Dept./Office: **DPO**PR No.: **GF-2024-10-02318**Date: **10-07-2024**Section/End-User: **Aiza B. Besavilla**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **ODPO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	6	600.00		3,600.00
2	Epson 001 ink, Cyan, Genuine	btls	5	350.00		1,750.00
3	Epson 001 ink, Magenta, Genuine	btls	6	350.00		2,100.00
4	Epson 001 ink, Yellow, Genuine	btls	6	350.00		2,100.00
TOTAL						9,550.00

Purpose: Office Use

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: AIZA B. BESAVILLA	Noted by: RYSAN C. GUINOCOR UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU
Printed Name:			
Designation:			