



PURCHASE REQUEST

Dept./Office: **DOH**PR #: **STF-2021-11-01552**Date: **11-17-2021**Section/End-User: **Mikko Zillah D. Rosello**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **ISR.CAS.PAC.HO.12-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	5	289.00		1,445.00
Specification: bright white, high premium quality						
2	Paper, Bond, Long, S-24, 80 gsm	reams	3	328.00		984.00
Specification: bright white, high premium quality						
TOTAL						2,429.00
Purpose: Office Supply						
Checked by: DOREEN B. ALBA TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MIKKO ZILLAH D. ROSELLO		ROSARIO A. SALAS		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	