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PR-2024-1008-228957



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

RECEIVED
 OCT 18 2024

PPMP No. : PPMP-2025-092624-0609

PR No.: STF-2024-10-02520

Date: 10-08-2024

Dept./Office: LDHRAO

Category: Office Supplies
 and General Merchandise
 Products

Section/End-User: Jonathan Eduard S. Cabal

Funding Source: Special Trust Fund

Project Title/Code: LDHRAO-2025-1

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Soap, Dishwashing, Liquid, 1 Gal	gal	2	400.00		800.00
2	Yoga Mats	pcs	10	200.00		2,000.00

Specification:

- Size:
 - Length: 183m
 - Width: 61m
 - Thickness: 12mm
- Anti Slip
- Assorted Colors

	TOTAL					2,800.00
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Purpose: For Trainings and Office Supplies

Checked by:		Funds Available:	
	VIVIAN V. BALBARINO		ALICIA M. FLORES
	TWG - Office Supplies and General Merchandise Products		HEAD, BUDGET OFFICE
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JONATHAN EDUARD S. CABAL	LUVILLA G. ALCOBER	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU