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PR-2024-1004-228000



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092724-0676**Dept./Office: **CET**PR No.: **GF-2024-10-02130**Date: **10-04-2024**Section/End-User: **MICHELLE A. BORLEO**Category: **Printing Services**Funding Source: **General Fund - MOOE**Project Title/Code: **Office of the Dean-CET GAA 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Service charge for binding	lot	40	50.00		2,000.00
	<b>TOTAL</b>					<b>2,000.00</b>

Purpose: Binding of CET Coffee Table Book and Book of Abstract

Checked by:  <b>VIVIAN V. BALBARINO</b> TWG - Printing Services 8/10/24		Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE	
Signature:	Prepared by:  <b>MICHELLE A. BORLEO</b>	Noted by:  <b>JANNET C. BENCURE</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>PROSE IVY G. YEPES</b> PRESIDENT, VSU