



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

OK 1713
10/16/20

PURCHASE REQUEST

Dept./Office: **SPMO**

PR #: **STF-2020-10-00192 / 0543**

Date: **10-14-2020**

Section/End-User: **Doreen B. Alba**

Category: **Hardwares**

Funding Source: **Special Trust Fund**

Project Title/Code: **FUEL STATION-2021**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|---------------------|------|-----|-----------|------------------|------------|
| 1 | Grass cutter | pc | 1 | 20,000.00 | ALICIA M. FLORES | 20,000.00 |

Specification:

Engine: 4 stroke engine

Handle type: both hands

Power transmission method: automatic centrifugal clutch, spiral gear

Displacement Volume (cc): 41.5

Carburetor: Float, piston valve

Starting Method: Recoil starter

Stopping Method: Sparking Circuit Primary Short

Fuel Used: Lubricating oil mixed gasoline (mixing rate 25:1)

Lubricating Oil Used: 2-cycle engine oil

Fuel Tank Capacity (L): 1

| | | | | | | |
|--------------|--|--|--|--|--|------------------|
| TOTAL | | | | | | 20,000.00 |
|--------------|--|--|--|--|--|------------------|

Purpose: office use

| | |
|--|--|
| Checked by: MARLON G. BURLAS TWG - Hardware | Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE |
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|---|--|---|---|
| Signature: Printed Name: Designation: | Requested by: DOREEN B. ALBA END USER | Noted by: ALICIA M. FLORES UNIT HEAD, PROJECT LEADER | Approved by: EDGARDO E. TULIN PRESIDENT, VSU |
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