



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CET** PR No.: **GF-2022-05-00514** Date: **05-04-2022**
 Section/End-User: **Michelle A. Borleo** Category: **IT Supplies and Equipment**
 Funding Source: **General Fund - MOOE** Project Title/Code: **Office of the Dean-CET 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	KYOCERA MITA MC-8705	pc	1	5,740.00		5,740.00
	TOTAL					5,740.00

Purpose: For office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MICHELLE A. BORLEO	JANNET C. BENCURE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU