

SCAN HERE



PR-2024-1010-229714



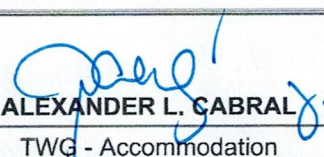
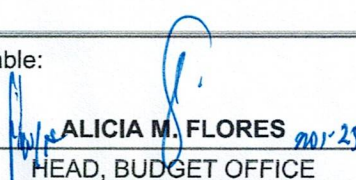
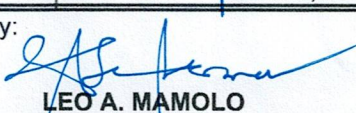
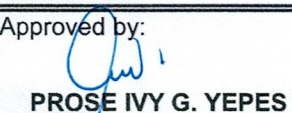
Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0479**Dept./Office: **VIHS**PR No.: **GF-2024-10-02832**Date: **10-10-2024**Section/End-User: **Mark John M. Managbanag**Category: **Accommodation**Funding Source: **General Fund - MOOE**Project Title/Code: **IHS - DTE - 2025 (GAA)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Conduct of Acquaintance Party 2025 - Venue rental for the training -Convention Center	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
2	Conduct of Arts Culmination Program 2025 - Venue rental for the training - Convention Center	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
3	Conduct of Buwan Wika Culmination Program SY 2025-2026 - Venue rental for the training - Convention	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
4	Conduct of English Month Culmination Program SY 2025 - 2026 - Venue rental for the training - Conven	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table microphones, and sound system						
5	Conduct of Honors Program and Parents Consultation (First Quarter) SY 2025-2026 - Venue rental for t	day	1	2,500.00		2,500.00

Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
6	Conduct of Honors Program and Parents Consultation (Second Quarter) SY 2025-2026 - Venue rental for	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
7	Conduct of Honors Program and Parents Consultation (Third Quarter) - Venue rental for the training -	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
8	Conduct of Math and Science Culmination Program SY 2025-2026 - Venue rental for the training - Conve	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
9	Conduct of Parents General Assembly SY. 2025 -2026 - Venue rental for the training - Convention Cent	pc	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
10	Conduct of Social Studies Culmination Program SY 2025-2026 - Venue rental for the training - Convent	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
11	Conduct of Student Onboarding SY 2025 - 2026 - Venue rental for the training - Convention Center	day	1	2,500.00		2,500.00
Specification: Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
12	Conduct of VSUIHS Christmas Party 2025 - Venue rental for the training - Convention Center	day	1	2,500.00		2,500.00

Specification:						
Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
13	Conduct of VSUIHS Sports Events 2025 - Venue rental -Convention Center	day	1	2,500.00		2,500.00
Specification:						
Convention Center - 300 persons capacity with the following amenities: wifi, projector, table, microphones, and sound system						
14	Venue rental to be used for the activity	hour	8	1,500.00		12,000.00
Specification:						
VSU RDE Hall - 300 persons capacity with the following amenities; LED Wall, Chairs, airconditioner						
TOTAL						44,500.00
Purpose: For Upcoming events						
Checked by:				Funds Available:		
 ALEXANDER L. CABRAL TWG - Accommodation				 ALICIA M. FLORES 201-25 HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	MARK JOHN M. MANAGBANAG		 LEO A. MAMOLO		 PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	