



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **OP**

PR No.: **GF-2022-09-01693**

Date: **09-13-2022**

Section/End-User: **Ma. Threcia Mae P. Avila**

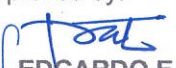
Category: **Vehicle Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **OP-2023**

| Item #                                                                                                                 | Item Description                                                   | Unit    | Qty | Unit Cost | PAR/ICS | Total Cost       |
|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|---------|-----|-----------|---------|------------------|
| 1                                                                                                                      | <b>Air Cleaner for Toyota Grandia</b>                              | pieces  | 2   | 1,000.00  |         | 2,000.00         |
| <b>Specification:</b><br>Brand: Denso                                                                                  |                                                                    |         |     |           |         |                  |
| 2                                                                                                                      | <b>Battery, NS60, 11 plates, 12 volts N70 for Toyota Grandia</b>   | pcs     | 1   | 8,000.00  |         | 8,000.00         |
| <b>Specification:</b><br>Maintenance Free<br>Heavy Duty                                                                |                                                                    |         |     |           |         |                  |
| 3                                                                                                                      | <b>Engine Oil (5w-30)</b>                                          | pails   | 3   | 3,000.00  |         | 9,000.00         |
| <b>Specification:</b><br><ul style="list-style-type: none"> <li>Fully synthetic</li> <li>API SN, ACEA C3-16</li> </ul> |                                                                    |         |     |           |         |                  |
| 4                                                                                                                      | <b>Fuel Filter Element for Toyota Grandia - #23390-Y22AI</b>       | pcs     | 2   | 600.00    |         | 1,200.00         |
| <b>Specification:</b><br>Brand: Lexus                                                                                  |                                                                    |         |     |           |         |                  |
| 5                                                                                                                      | <b>Oil Filter CIII for Toyota Grandia, brand Vic</b>               | pieces  | 6   | 500.00    |         | 3,000.00         |
| 6                                                                                                                      | <b>Radiator Coolant for Toyota Grandia</b>                         | gallons | 2   | 1,000.00  |         | 2,000.00         |
| 7                                                                                                                      | <b>Tire, 195 R-15C (Tubeless), Toyota Grandia</b>                  | pcs     | 8   | 6,000.00  |         | 48,000.00        |
| 8                                                                                                                      | <b>Tire, Good year 195x15, 8ply for Toyota (Replacement parts)</b> | pcs     | 4   | 6,000.00  |         | 24,000.00        |
| <b>TOTAL</b>                                                                                                           |                                                                    |         |     |           |         | <b>97,200.00</b> |

Purpose: vehicle use

|                                                                                                                                                       |                                                                                                                                       |                                                                                                                                                                 |                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Checked by:<br><br><b>MARLON G. BURLAS</b><br>TWG - Vehicle Supplies |                                                                                                                                       | Funds Available:<br><br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE CP-10 |                                                                                                                                 |
| Signature:                                                                                                                                            | Requested by:<br><br><b>MA. THRECIA MAE P. AVILA</b> | Noted by:<br><br><b>ALLEN GLENNIE P. LAMBERT</b>                              | Approved by:<br><br><b>EDGARDO E. TULINO</b> |
| Printed Name:                                                                                                                                         | <b>MA. THRECIA MAE P. AVILA</b>                                                                                                       | <b>ALLEN GLENNIE P. LAMBERT</b>                                                                                                                                 | <b>EDGARDO E. TULINO</b>                                                                                                        |
| Designation:                                                                                                                                          | END USER                                                                                                                              | UNIT HEAD, PROJECT LEADER                                                                                                                                       | PRESIDENT, VSU                                                                                                                  |