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PR-2024-0305-183324



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 146-1-335-2024-11-0-22

Dept./Office: **USHER**PR No.: **STF-2024-03-00791**Date: **03-05-2024**Section/End-User: **Clara P. Mercado**Category: **Trainings**Funding Source: **Special Trust Fund**Project Title/Code: **Equipment etcs 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Token	bag	15	1,000.00		15,000.00

**Specification:**

To provide to guest speakers

Will include products from TechnoMart such as camote chips, vacuum jackfruit, and etc.

**TOTAL****15,000.00**

Purpose: For Trainings Use.

Checked by:

**JULIOUS B. CERNA**

TWG - Trainings

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

**CLARA P. MERCADO**

Noted by:

**ELWIN JAY V. YU**

UNIT HEAD, PROJECT LEADER

Approved by:

**PROSELYN G. YEPES**

PRESIDENT, VSU