



Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No.: 16-4-913-2023-9-0-5

PR No.: TF-2023-10-02495

Date: 10-04-2023

Dept./Office: DPM

Duration: 2023-02-15

Category: Transportation

to

Section/End-User: Justine Bennette H. Millado

Project Title/Code: APW20201050-

2025-02-15

Funding Source: Trust Fund 1.114-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle/Van Rental	day	1	5,000.00		5,000.00

Specification:

Rental and Route Condition:

- VSU to whole Leyte, Southern Leyte and whole Biliran Province.
- · Inclusive of all consumables (lubricants, fuels and filters)
- · Inclusive of vehicle maintenance and repair
- · Inclusive of driver expenses
- · Vehicle must be able to traverse in/to a road not normally travelled by regular van

	TOTAL			5,000.00	
Purpose: to be	use to conduct DOST-PCCAARD Offici	als to Taclobar	Airport on Oct 6, 2023		
Checked by:	MARLON G. BURLAS		Funds Available: NICK FREDD	Y R. BELLO	
	TWG - Transportation	HEAD, ACCOUNTING OFFICE			
Signature: Printed Name:	Requested by: JUSTINE BENNETTE H. MILLADO	Noted by:	E BENNETTE H. MILLADO	Approved by:	
Designation:	END USER		UNIT HEAD, PROJECT LEADER PRESIDENT, VS		