



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-052124-0138**PR No.: **STF-2024-05-01176**Date: **05-23-2024**Dept./Office: **OVPAF**Category: **Office Furniture
& Fixture**Section/End-User: **ELVIE D. BALBARINO**Funding Source: **Special Trust Fund**Project Title/Code: **OVPAF- 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ready Made Curtain (RMC), Cream	pc	12	800.00		9,600.00
Specification: Specs size: 54" X 85"						
2	Ready Made Curtains (RMC), Coffee	pc	20	850.00		17,000.00
Specification: Specs: Size: 54" X 85"						
TOTAL						26,600.00
Purpose: For Office Use						
Checked by: LEO A. MAMOLO TWG -Office Furniture & Fixture				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: ELVIE D. BALBARINO	Noted by: ELWIN JAY V. YU UNIT HEAD, PROJECT LEADER		Approved by: PROSE IVY G. YEPES PRESIDENT, VSU		