



PURCHASE REQUEST

Dept./Office: **OP**PR #: **GF-2021-02-00040**Date: **02-24-2021**Section/End-User: **Les Andre B. Pamaos**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **OP-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	FUJIXEROX DC-V 2265, Developer Unit	unit	1	8,000.00		8,000.00
2	FUJIXEROX DC-V 2265, LL Drum Cartridge (imaging unit)	pcs	1	22,000.00		22,000.00
3	FUJIXEROX DC-V 2265, Toner Cartridge C (Cyan)	pcs	2	18,000.00		36,000.00
4	FUJIXEROX DC-V 2265, Toner Cartridge K (Black)	pcs	2	16,000.00		32,000.00
5	FUJIXEROX DC-V 2265, Toner Cartridge M (Magenta)	pcs	2	18,000.00		36,000.00
6	FUJIXEROX DC-V 2265, Toner Cartridge Y (Yellow)	pcs	2	18,000.00		36,000.00
7	FUJIXEROX DC-V 2265, Waste Toner Cartridge	pcs	1	3,500.00		3,500.00
	TOTAL					173,500.00

Purpose: office use

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		MYRNA S. PANCITO	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	LES ANDRE B. PAMAOS	ALLEN GLENNIE P. LAMBERT	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU