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PR-2024-1007-228089



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

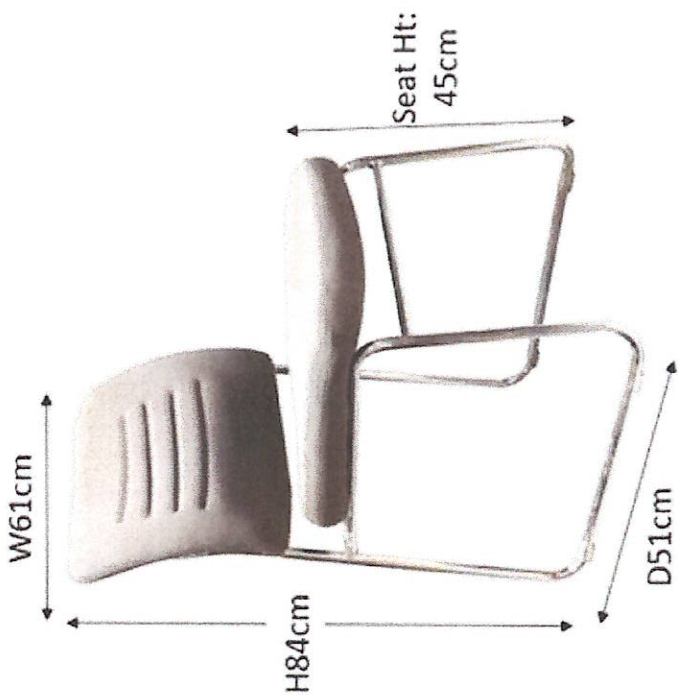
PURCHASE REQUEST

PPMP No. : PPMP-2025-092624-0624	PR No.: GF-2024-10-02188	Date: 10-07-2024
Dept./Office: IEO	Category: Office Furniture & Fixture	
Section/End-User: Aida L. Estrera	Project Title/Code: Technology-Vocational Educ. & Training (TVET)-2025	
Funding Source: General Fund - MOOE		

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Table, tower type	unit	2	3,000.00		6,000.00
Specification: ?Dimension: 60 x 40 x 123 cm ?Color: black ?with top printer shelf and sliding flat drawer for key board ? for indoor use						
2	Office Chair, High Back, with Lumbar support (Ergonomic)	unit	1	6,000.00		6,000.00
Specification: • Back Tilt Tension: Adjustable from 90 degrees to 180 degrees • Max Reclining (Adjustable Chair Back): 170° • Hydraulic Lift: Level 4, 100mm SGS Certified • Base Material: Solid Nylon Base • Inner Structure: Sturdy Metal Frame, Padded Soft Sponge • Outer Material: Durable Unfading Fabric, Skin-friendly, Breathable Fabric • Weight Capacity: At least 140 kg • Extras: Free headrest & lumbar pillow set • Wheels: Smoothing-rolling caster wheels						
3	Office Executive Chair	pc	1	11,000.00		11,000.00
Specification: • Highback chair with armrest and headrest • Materials: Backrest - Mesh/Net • Seatrest Fabric • PVC Armrest • Accessories: Gaslift, caster wheel						
4	Office Table with 3 drawers, 150cm (W)x 70cm (D) x 75cm (H)	unit	1	14,999.00		14,999.00
Specification:						

?Office Table, 3-drawers side by side, 1 drawer at the center, material: wood					
5	Office Visitor's Chair	pcs	2	3,500.00	7,000.00
Specification: dimension, W61 X D51 X H84cm, Color Gray					

Office Visitor's Chair



Fabric: Gray (OS-309)
Metal: Chrome

Backrest: 13mm thick plywood with 25mm thick foam covered with Polyester fabric.

Seat: 13mm thick plywood with 50mm thick foam covered with Polyester fabric.

Leg: 19mm diameter x 1.2mm wall thickness metal tube in chrome plating finish.

Color

Item Material

6	Wall Clock 12 inches diameter	pcs	1	800.00	800.00
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Specification:

- Diameter: 12 inches
- Color: Black and White
- Weight: 250 g
- Depth: 40 mm
- Display: Analog
- Battery Type: AA
- Case Material: Plastic
- Shatterproof

7	Wooden L-Type Executive Table	pc	1	30,000.00	30,000.00
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Specification:**Specification:**

- Dimension: 160 cm. x 80 cm. x 76 cm.
- Drawer Dimension : 120 cm. x 40 cm. x 55 cm.
- with extension cabinet drawers
- Color Brown

TOTAL					75,799.00
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Purpose: TVET Office Furniture & Fixture

Checked by:


VIVIAN V. BALBARINO

Funds Available:


ALICIA M. FLORES
HEAD, BUDGET OFFICETWG - Office Furniture & Fixture *10/8/14*

Prepared by:


AIDA L. ESTRERA

Noted by:


MA. RACHEL KIM L. AURE

Approved by:


PROSE IVY G. YEPES

Signature:

Printed Name:

Designation:

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU