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PR-2024-1009-229279



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0468**PR No.: **GF-2024-10-02655**Date: **10-09-2024**Dept./Office: **DTHM**Category: **Office Furniture
& Fixture**Section/End-User: **Noessa C. David**Funding Source: **General Fund - MOOE**Project Title/Code: **DTM-Higher Education-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Chair, High Back, with Lumbar support (Ergonomic)	unit	6	6,000.00	RANDY G. OMEGA	36,000.00

Specification:

- **Back Tilt Tension:** Adjustable from 90 degrees to 180 degrees
- **Max Reclining (Adjustable Chair Back):** 170°
- **Hydraulic Lift:** Level 4, 100mm SGS Certified
- **Base Material:** Solid Nylon Base
- **Inner Structure:** Sturdy Metal Frame, Padded Soft Sponge
- **Outer Material:** Durable Unfading Fabric, Skin-friendly, Breathable Fabric
- **Weight Capacity:** At least 140 kg
- **Extras:** Free headrest & lumbar pillow set
- **Wheels:** Smoothing-rolling caster wheels

2	Office table	unit	1	18,000.00	RANDY G. OMEGA	18,000.00
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Specification:

- ?office wooden table
- ?with lockable drawers, two sided 3 drawers
- ?Dimension: L 63"x W 30" x H 30"
- ?Colors: Mahogany

TOTAL						54,000.00
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Purpose: For office use

Checked by: VIVIAN V. BALBARINO TWG - Office Furniture & Fixture <i>per 10/9/24</i>			Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: NOESSA C. DAVID	Noted by: RANDY G. OMEGA	Approved by: PROSE IVY G. YEPES		
Printed Name:					
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU <i>klug</i>		