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PR-2022-0718-49001



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-07-00967**Date: **07-18-2022**Dept./Office: **VSUCO**Category: **Office Furniture
& Fixture**Section/End-User: **Nevin A. Pacada**Project Title/Code: **VCO-2022**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Clerical table	unit	1	4,800.00	RANILO V. GIOMAN	4,800.00
Specification: With center & 3-side drawers, with lock Size: 120cm W x 60cm D x 75 cm H						
2	Curtains	length	20	700.00	NEVIN A. PACADA	14,000.00
Specification: Jacquard, grommet, 58" x 80"						
3	Monoblock Chair all gray or all white in color	pcs	10	500.00	NEVIN A. PACADA	5,000.00
Specification: Durable Quality Monoblock chair Dimensions Seat Width: 375 mm Seat Depth: 330 mm Front Legs Distance: 355 mm Side Legs Distance Left: 378 mm Side Legs Distance Right: 378 mm Back Legs Distance: 210 mm Back Rest Height: 779 mm Seat Back Height: 405 mm Seat Height: 376 mm Gross Weight: 2.25 kgs						
4	Office sign board	set	1	13,200.00	NEVIN A. PACADA	13,200.00
Specification: Sides: Panaflex, 2mm Size: 18.75" W x 60" H Logo, Visayas State University, and VSU Cebu Office: Print V, S, and U letters: Acrylic build-up Faces: Double						

Ligthing: LED T8 tube

Frame: Alloy

Coated

Inclusive of intallation fee

5	Two-doors cabinet	unit	1	11,500.00	NEVIN A. PACADA	11,500.00
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Specification:

With 4 shelves, metal, gray, with lock

Size: 185cm H x 90cm W x 45cm D

6	Two-doors wardrobe	unit	1	12,800.00	NEVIN A. PACADA	12,800.00
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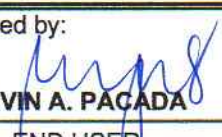
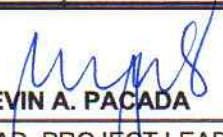
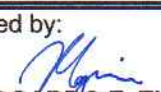
Specification:

Metal, with lock

Size: 185cm H x 90cm W x 45cm D

	TOTAL					61,300.00
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Purpose: For lodging use

Checked by:  LEO A. MAMOLO		Funds Available:  ALICIA M. FLORES <i>P. VCO - GACS</i>	
TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE	
Signature:	Requested by:  NEVIN A. PACADA	Noted by:  NEVIN A. PACADA	Approved by:  EDGARDO E. TULIN
Printed Name:	NEVIN A. PACADA	NEVIN A. PACADA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU