



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **2-1-2093-2024-1-0-2**

PR No.: **STF-2024-02-00627**

Date: **02-23-2024**

Dept./Office: **DAS**

Category: **Office Supplies**

Section/End-User: **Poca Joe A. Didal**

Project Title/Code: **VSU Centennial Celebration c/o OVPAF**

Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	10	125.00		1,250.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	First Aid Kit Set (Medical Bag)	set	1	800.00		800.00
Specification: ?1x Tube 15gm Burn Ointment ?1x pc. Elastic Bandage 3x 5 ?1x pc. Digital Thermometer ?1x pc. Rechargeable Flashlight ?1x pc. Whistle ?2x pcs. Exam or Latex Gloves ?4x pcs. Gauze pad 4x4 ?1x bot 10ml Ammonia Spirit ?1x bot 10ml Povidone Iodine ?1x bot 60ml 70% Isopropyl Alcohol ?1x pack Cotton balls 50's ?1x pc. Surgical Tape ?1x pc. Bandage Scissor ?1x pc. Triangular Bandage ?1x pc. First Aid Kit Bag						
3	Liquid Hand Soap	gallon	4	600.00		2,400.00
4	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	3	250.00		750.00


Purpose: Centennial Anniversary

Checked by:


SHALOM GRACE C. SUGANO

TWG - Office Supplies

Funds Available:


ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Prepared by:

Noted by:

Approved by:

Printed Name:


POCA JOE A. DIDAL


MANUEL D. GACUTAN JR.


DANIEL LESLIE S. TAN

Designation:

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU