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PR-2024-1009-229433



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0550**Dept./Office: **DCE**PR No.: **GF-2024-10-02739**Date: **10-09-2024**Section/End-User: **Haide B. Cuevas**Category: **Trainings**Funding Source: **General Fund - MOOE**Project Title/Code: **DCE-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Food for the participants and resource person	person	15	400.00		6,000.00
Specification: Food for the participants and resource person: Lunch: Rice, Braised Pork, Chicken Square, Fish with Tausi, Beef Steak, Aglio Olio, Panacota Mango, Juice; Snacks (AM) banana cake and juice; Snacks (PM) siopao and juice 250 (lunch); 150 (AM & PM snacks)						
2	Food package and Accommodation	person	12	2,650.00		31,800.00
Specification: Attendance and participation to IM writeshop: Food for the participants: Day 1: Lunch: Rice, Pork Steak, Basil Pasta, Gulaman Taploca, Juice; Dinner: Rice, Tinolang Isda, Pork Chop, Stir-fried Pechay, Juice; Snacks (AM): ginataan and bread; Snacks (PM): fried banana, coffee/juice 250 (lunch); 200 (dinner); 150 (AM & PM snacks) Day 2: Breakfast: Rice, Hotdog, Scrambled Egg, Corned Beef, Ham, Coffee; Lunch: Pork Humba, Chicken Curry, Shrimp Cajun, Pipino Salad, Coffee Jelly, Juice; Snacks (AM): bibingka and coffee; Snacks (PM): fried camote and juice 150 (breakfast); 250 (lunch); 200 (dinner); 150 (AM & PM snacks) Hotel accommodation for the participants: 1 night stay : 1500						

TOTAL					37,800.00
Purpose: Attendance and Participation to IM writeshop					
Checked by:			Funds Available:		
ALEXANDER L. CABRAL			ALICIA M. FLORES		
TWG - Trainings			HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:	
Printed Name:	HAIDE B. CUEVAS	EPIFANIA G. LORETO		PROSE IVY G. YEPES	
Designation:	Clerk, DCE	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	