

SCAN HERE



PR-2024-1004-227965



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-092524-0509

Dept./Office: DSS

PR No.: STF-2024-10-02119

Date: 10-04-2024

Section/End-User: Emelita S. Pausanos

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: DSS Lab Share

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	5	150.00		750.00
Specification:						
2	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	1	1,500.00		1,500.00
3	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	10	204.00		2,040.00
TOTAL						4,290.00

Purpose: DSS Lab supplies

Checked by: VIVIAN V. BALBARINO TWG - Office Supplies 10/7/24		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: EMELITA S. PAUSANOS	Noted by: DEEJAY M. LUMANAO UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU
Printed Name:			
Designation:			