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PR-2025-0402-264503



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-031825-1045**PR No.: **GF-2025-04-00460**Date: **04-23-2025**Dept./Office: **DPSS**

Category:

**Communication/Courier
 Services**
Section/End-User: **Gilda P. Nayre**Project Title/Code: **EXT82**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Courier Services for the printed comics	unit	1	5,000.00	BETHLEHEM A. PONCE	5,000.00

Specification:

Shipping of the printed comics from Alethia Printing and Publishing House

TOTAL						5,000.00
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Purpose: This is for the delivery of the printed comics

Checked by:	 MARIA ROBERTA S. MIRAFLOR			Funds Available:	 ALICIA M. FLORES	
	TWG - Communication/Courier Services				HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:			Approved by:	
Printed Name:	GILDA P. NAYRE	BETHLEHEM A. PONCE			PROSE IVY G. YEPES	
Designation:		UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	