



GF-2020-10-00726

PPMP #: 3-5-1085-2021-9-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DA**PR #: **GF-2020-10-00726**Date: **10-27-2020**Section/End-User: **Roderick M. Unajan**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **General Fund (A.iii.a)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	TONER KIT, Kyocera Ecosys M3040dn, TK3104	pcs	2	7,280.00		14,560.00
	TOTAL					14,560.00

Purpose: Replacement of empty toner

Checked by:		Funds Available:	
DIONESIO I. ESTUPA		MYRNA S. PANCITO	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	RODERICK M. UNAJOAN	ULYSSES A. CAGASAN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU