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PR-2023-0818-139524



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 22-5-350-2024-7-0-1

Dept./Office: NARC

Section/End-User: Luz O. Moreno

Funding Source: General Fund - MOOE

PR No.: GF-2023-08-01952

Date: 08-18-2023

Category: Office Supplies

Project Title/Code: RJNA 91.015.01

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Acetate, transparent, guage #6, approx. 50m/roll	rolls	2	1,700.00	LUZ O. MORENO	3,400.00
2	Paper, Bond, A4, S-24, 80 gsm	reams	15	289.00		4,335.00
Specification: bright white, high premium quality						
3	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	10	250.00		2,500.00
4	Stapler, HD No.35	pc	3	350.00		1,050.00
TOTAL						11,285.00

Purpose: For Research

Checked by:

JED ASAPH D. CORTES

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES, PGJ-2024

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	LUZ O. MORENO	LUZ O. MORENO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU