



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PR-2024-1009-229556

OVPAA - *[Signature]*

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092724-0695**

PR No.: **GF-2024-10-02795**

Date: **10-09-2024**

Dept./Office: **DTE**

Category: **Office Furniture
& Fixture**

Section/End-User: **Maria Precilla B. Gorre**

Funding Source: **General Fund - MOOE**

Project Title/Code: **DSEd GF-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	5	5,000.00	JOEL Q. MABALHIN	25,000.00

Specification:

- **Dimensions:** At least 580 mm (W) x 600 mm (D) x 890-990 mm (H)
- **Mechanism:** Butterfly Mechanism with 360-Degree Swivel Seat
- **Backrest:** Polypropylene (PP) Plastic with New Foam Covered with Mesh Fabric
- **Seat:** Plywood Seatpad with Injection Molded Foam, Covered with Polyester Fabric
- **Armrests:** Polypropylene Plastic
- **Base:** Chrome Finish
- **Additional Features:** Adjustable Lumbar Support, Pneumatic Seat Height Adjustment

2	Office table, good quality	unit	2	9,500.00	JOEL Q. MABALHIN	19,000.00
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Specification:

Minimum Specifications:

- Pedestal 3-Drawer Cabinet and table in one.
- 2.5 cm thickness of laminated hardwood.
- Steel frame , which is powder Coated preventing it from rusting
- Gage 20 thickness of the steel frame.
- Table comes with a pedestal 3-Drawer Cabinet. central lock, powder Coated. color beige.




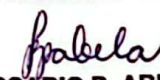
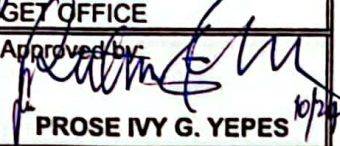
Dimensions of table

- W60cm x L120cm x H 74cm pedestal 3-Drawer
- W40cm x 56cm x H71cm
- gage 20 thickness

3	White Board 4x6 Ft.	unit	1	9,000.00	ROSARIO P. ABELA	9,000.00
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Specification:

- ?Specification:
- ?Size: 4x6 ft.
- ?Magnetic With Stand and Roller Stopper
- ?Collapsible stand and rollers
- ?With white board eraser holder

		TOTAL						53,000.00	
Purpose: FOR OFFICE USE									
Checked by:					Funds Available:				
 VIVIAN V. BALBARINO					 ALICIA M. FLORES				
TWG - Office Furniture & Fixture <i>10/10/24</i>					HEAD, BUDGET OFFICE				
Signature:		Prepared by:			Noted by:			Approved by:	
Printed Name:		 MARIA PRECILLA B. GORRE			 ROSARIO P. ABELA			 PROSE IVY G. YEPES	
Designation:					UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	