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PR-2024-0403-189430

5/13/24
5/15/24



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2024-040324-0039

PR No.: GF-2024-04-00989

Date: 04-03-2024

Dept./Office: BAC

Category: Food & Food
Ingredients

Section/End-User: Arjanery B. Antofina

Project Title/Code: GF-MEALS & SNACKS FOR
VARIOUS UNIVERSITY ACTIVITIES

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Procurement of Meals and Snacks for various University Activities (GF)	lot	1	1,963,660.00		1,963,660.00

Specification:

Snacks

- TOTAL Qty: 9,947 @ ₱80/pack?
- should be pack individually

Breakfast

- TOTAL Qty: 730 @ ₱150/pack?
- Rice
- 1 Dish of Any (Pork, Beef, Chicken, Fish/Seafood)
- 1 Dish of vegetables
- Fruits
- Drinks
- Water

Meals (Lunch/Dinner)

- TOTAL Qty: 5,292 @ ₱200.00/pack?
- at least 2 main dish
- at least 1 cup rice
- at least 1 drinks
- at least 1 fruit or dessert

clarify / clearly

states the specifications
eg. plates to serve
dinner!

How much is the budget for

• breakfast? 150?

• Meals? 250?

• snacks? 80?

JB Cerna
4/10/24

TOTAL

1,963,660.00

Purpose: for various University Activities to be procured thru Framework Agreement

Checked by:

JULIOUS B. CERNA

TWG - Food & Food Ingredients

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Prepared by: <i>[Signature]</i>	Noted by: <i>[Signature]</i>	Approved by: <i>[Signature]</i>
Printed Name:	ARJANERY B. ANTOFINA	JESSAMINE C. ECLEO	PROSE IVY G. YEPES
Designation:	JOB ORDER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte
Office of the President

For: PR No. ~~GTA~~ 2024-04-00989
dated 4/3/2024

May 13, 2024

TO: *UPAT / Dr. Edwin Yu*

FOR:

- | | |
|---|---|
| ☐ Study | ☐ Comment/Recommendation |
| ☐ Appropriate Action | ☐ Notation and Return |
| ☐ Information | ☐ Dissemination |

Remarks:

Please check this
first. You please counterarg
if this is okay!

[Signature]
PROSE IVY G. YEPES, EdD
President



VISAYAS
STATE UNIVERSITY

Visayas State University
Visca, Baybay City
Email: vpaf@vsu.edu.ph

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE

5/14/24
Date

TO: *Pres. Ivy*

FOR:

- | | |
|---|--|
| ☐ Study | ☐ Comments/Recommendation |
| ☐ Appropriate Action | ☐ Notation and Return |
| ☒ Information | ☐ Dissemination |

REMARKS

This is an estimate need for
meals and snacks for various University
activities up to December 2024 (such
as Mid-Semester Math, Lecture, Institute
Graduate, University Instruments & other)
that will be charged against GTA
to avoid splittings.

[Signature]
ELWIN JAY V. YU
VP, Administration & Finance