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PR-2024-1007-228525



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-092524-0587

PR No.: GF-2024-10-02327

Date: 10-07-2024

Dept./Office: DSO

Category:
**Communication/Courier
Services**

Section/End-User: Junard C. Gucela

Funding Source: General Fund - MOOE

Project Title/Code: SSGAO-2025

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Courier services	unit	50	200.00		10,000.00
	TOTAL					10,000.00

Purpose: For Hard Copy Documents Send to CHED and other offices

Checked by:		Funds Available:	
MARIANE U. DELA PEÑA		ALICIA M. FLORES	
TWG - Communication/Courier Services		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JUNARD C. GUCELA	JUNITO A. PANONCE	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU