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PR-2024-0307-184050



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 43-4-290-2024-2-0-0

Dept./Office: DSS

Section/End-User: **Suzette B. Lina**Funding Source: **Trust Fund**PR No.: **TF-2024-03-00830**Category: **Transportation**Project Title/Code: **20201050-1.113**Date: **03-07-2024**Duration: **2024-02-16**  
to  
**2025-02-15**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle rental (Region 8 and neighboring)	unit	3	6,000.00	SUZETTE B. LINA	18,000.00

**Specification:**

&gt;&gt;&gt;&gt;VSU to whole Region 8 and neighboring regions

&gt;&gt;&gt;&gt;Inclusive of all consumables (lubricants, fuels and filters)

&gt;&gt;&gt;&gt;Inclusive of vehicle maintenance and repair

&gt;&gt;&gt;&gt;Inclusive of driver expenses

&gt;&gt;&gt;&gt;Vehicle must be able to traverse in/to a road not normally travelled by regular van

	<b>TOTAL</b>					<b>18,000.00</b>
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Purpose: Project purposes

Checked by:  <b>MARLON G. BURLAS</b> TWG - Transportation		Funds Available:  <b>NICK FREDDY R. BELLO</b> HEAD, ACCOUNTING OFFICE:	
Signature:	Prepared by:  <b>SUZETTE B. LINA</b> 03/07/24	Noted by:  <b>SUZETTE B. LINA</b> 03/07/2024	Approved by:  <b>DANIEL LESLIE S. TAN</b> PRESIDENT, VSU
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	