



2/13/24



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. **249-5-3023-2024-0-0-2**

PR No.: **GF-2024-01-00340**

Date: **01-30-2024**

Dept./Office: **DALL**

Category: **Office Furniture  
& Fixture**

Section/End-User: **Ma. Isalie . Abcede**

Project Title/Code: **DALL General Fund draft for 2024  
budget planning**

Funding Source: **General Fund - MOOE**

| Item # | Item Description                                                                                           | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|------------------------------------------------------------------------------------------------------------|------|-----|-----------|---------|------------|
| 1      | 5 pcs. Office table (Good Quality,<br>5 pcs. Office chair with arm rest,<br>durable leather, 35 pcs.Monobl | lot  | 3   | 96,000.00 |         | 288,000.00 |

### Specification:

5 pcs. Office table (Good Quality)

#### Item Specification

- office wooden table
- with lockable drawers, two sided 3 drawers
- **Dimension:** L 63"x W 30" x H 30"
- **Colors:** Mahogany

5 pcs. Office chair with arm rest, durable leather

#### Item Specification

- Back Tilt Tension: 90 degrees -180 degrees
- Hydraulic: Level 4 100mm SGS Certified
- Base Material: Solid Nylon Base
- Inner Structure: Sturdy Metal Frame, Padded Soft Sponge
- Outer Material: Durable PU Leather, Skin-friendly
- Weight Capacity: 140KG
- Package Weight: 16.7KG

35 pcs.Monoblock Chair (all gray)

#### Item Specification

?Durable Quality Monoblock chair

?Dimensions Seat Width: 375 mm Seat Depth: 330 mm Front Legs Distance: 355 mm Side Legs Distance Left: 378 mm Side Legs Distance Right: 378 mm Back Legs Distance: 210 mm Back Rest Height: 779 mm Seat Back Height: 406 mm Seat Height: 376 mm Gross Weight: 2.25 kgs

1pc.18" WALL FAN

### Description

#### Product Overview

- Double Ring Guard
- Snap Lock Ring
- Overheated Protected Motor (Thermal Cut-off)
- Three Speed Settings
- 160 Degree Oscillation Action
- Pull Chain Switch Operation

#### Warranty

- Parts: 1 year

#### Weight

- Gross: 3 kg

3 pcs. Industrial Stand Fan

#### FEATURES

- Wide air distribution
- 3 fan blades
- 3-speed motor
- Durable cast iron housing
- Adjustable stand (up to 1.3m)
- Sturdy wrought iron base (6kg)
- Overheat protection- Airflow: 130m<sup>3</sup>/min
- Speed: 1400rpm
- Sound level: <70dB(A)

#### SPECIFICATIONS

- Power Input: 180W
- Product Size: 26 inches

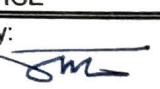
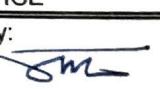
|   |                 |     |   |           |           |
|---|-----------------|-----|---|-----------|-----------|
| 2 | Lounge Sofa Set | set | 1 | 60,000.00 | 60,000.00 |
|---|-----------------|-----|---|-----------|-----------|

#### Specification:

Seat Material: Leather, Gray: Frame Material: Wood, Black: Set: 1 unit - 3 seater sofa, 4 units - 1 seater sofa: Dimension: 3 seater - 175(W) x 76(D) x 82(H) cm, 1 seater - 74(W) x 76(D) x 82(H) cm, 1 coffee/center table - 28(W) x 52(D) x 17(H) inches

|  |       |  |  |  |            |
|--|-------|--|--|--|------------|
|  | TOTAL |  |  |  | 348,000.00 |
|--|-------|--|--|--|------------|

Purpose: DALL Admin Office and for Faculty and Staff Office tables and Chair

|                                                                                                                                                                        |                                                                                                                                                                  |                                                                                                                                                     |                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| Checked by: <br><b>LEO A. MAMOLO</b>                                                  |                                                                                                                                                                  | Funds Available: <br><b>ALICIA M. FLORES</b>                     |                                                                                                                                                        |
| TWG - Office Furniture & Fixture                                                                                                                                       |                                                                                                                                                                  | HEAD, BUDGET OFFICE                                                                                                                                 |                                                                                                                                                        |
| Signature: <br>Printed Name: <b>MA. ISALIO ABCEDE</b><br>Designation: <b>END USER</b> | Requested by: <br><b>MARIA VANESSA E. GABUNADA</b><br>UNIT HEAD, PROJECT LEADER | Noted by: <br><b>DANIEL LESLIE S. TAN</b><br>OIC, PRESIDENT, VSU | Approved by: <br><b>DANIEL LESLIE S. TAN</b><br>OIC, PRESIDENT, VSU |