



PURCHASE REQUEST

Dept./Office: **PRCRTC**PR #: **GF-2021-07-00487**Date: **07-21-2021**Section/End-User: **Princess Vergelle A. Escultor**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-1P-2021-8e (Component 5- EE)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	CD plastic case	pieces	50	5.00		250.00
2	Net bags, fish net, 13" x 13"	pc	100	19.00		1,900.00
3	Salad Cup with Lid	pack	4	80.00		320.00
Specification: 3.5 oz. 50 Pieces/ pack plastic (white)						
4	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	5	105.00		525.00
5	Soap, Dishwashing, Liquid, 250mL	btl/s	10	150.00		1,500.00
TOTAL						4,495.00
Purpose: Field and laboratory use						
Checked by: NELLO D. GORNE TWG - Office Supplies				Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	PRINCESS VERGELLE A. ESCULTOR		ANABELLA B. TULIN		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	