



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-021225-0963**

PR No.: **STF-2025-02-00277**

Date: **02-27-2025**

Dept./Office: **OVPAF**

Category: **Printing Services**

Section/End-User: **Jerimi Ann B. Satuita**

Project Title/Code: **VSU 101st Upcoming Founding Anniversary**

Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Medals, big gold plated with VSU seal & with engraving with 2" diameter and 31" long ribbon, with r	pcs	125	350.00	MOISES NEIL V. SERIÑO	43,750.00
<b>Specification:</b>  big gold plated with VSU seal & with engraving with 2" diameter and 31" long ribbon, with rectangular hole for ribbon and with durable ring						
2	Polo Shirt (OVPAF 450.00)	lot	1	3,600.00	MOISES NEIL V. SERIÑO	3,600.00
<b>Specification:</b>  Specs:  Full Sublimation of Polo Shirt with VSU Branding colors for the key officials and the judges for The VOICE of VSU 2025   Size: Male  Medium - 1  Large- 4   Female  Small- 1  Medium- 2						
3	Shirts (OVPAF 300.00)	lot	1	9,900.00	MOISES NEIL V. SERIÑO	9,900.00
<b>Specification:</b>  Unit cost: 300   Specs:						

Full Sublimation of Shirt with VSU Branding colors for the working committee for The VOICE of VSU 2025

Size: Male

Medium- 3

Large- 8

2XL- 1

Female

Medium-7

Large- 14

4	Tarpaulin printing (4ft. x 8ft.)	piece	5	960.00	MOISES NEIL V. SERIÑO	4,800.00
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**Specification:**

- Full Color
- Customized design
- Design will be given by end user



5	Wall Banner Signage 3 ft. x 4 ft.	pcs	5	180.00	MOISES NEIL V. SERIÑO	900.00
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
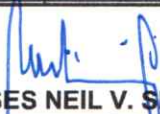
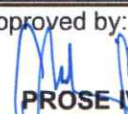
**Specification:**

Tarp  
3 ft. x 4 ft.

<b>TOTAL</b>						<b>62,950.00</b>
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Purpose: 101st Founding Anniversary

Checked by:	Funds Available:
 <b>MARIANE U. DELA PEÑA</b> TWG - Printing Services	 <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
	 <b>JERIMI ANN B. SATUITA</b>	 <b>MOISES NEIL V. SERIÑO</b> UNIT HEAD, PROJECT LEADER	 <b>PROSE-IVY G. YEPES</b> PRESIDENT, VSU
Printed Name:			
Designation:			