



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 249-1-683-2023-7-0-0

Dept./Office: **DALL**

PR No.: **STF-2023-08-01540**

Date: **08-10-2023**

Section/End-User: **Maria Vanessa E. Gabunada**

Category: **Trainings**

Funding Source: **Special Trust Fund**

Project Title/Code: **DALL CR**

| Item # | Item Description         | Unit   | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|--------------------------|--------|-----|-----------|---------|------------|
| 1      | <b>Training/Workshop</b> | pieces | 17  | 200.00    |         | 3,400.00   |

**Specification:**

packed lunch good for 30 persons;

packed lunch- viands include: 1 meat, 1 vegetable, 1 dessert, and softdrinks/water 270 ml

(enclosed in biodegradable container and biodegradable spoon and fork.

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|  |              |  |  |  |  |                 |
|--|--------------|--|--|--|--|-----------------|
|  | <b>TOTAL</b> |  |  |  |  | <b>3,400.00</b> |
|--|--------------|--|--|--|--|-----------------|

Purpose: **DALL CURRICULUM REVIEW**

|                                                              |                                                                                |
|--------------------------------------------------------------|--------------------------------------------------------------------------------|
| Checked by:<br><br><b>JULIUS B. CERNA</b><br>TWG - Trainings | Funds Available:<br><br><b>ALICIA M. FLORES</b> 9 TF-UP<br>HEAD, BUDGET OFFICE |
|--------------------------------------------------------------|--------------------------------------------------------------------------------|

|                                             |                                                                   |                                                                                |                                                               |
|---------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|
| Signature:<br>Printed Name:<br>Designation: | Requested by:<br><br><b>MARIA VANESSA E. GABUNADA</b><br>END USER | Noted by:<br><br><b>MARIA VANESSA E. GABUNADA</b><br>UNIT HEAD, PROJECT LEADER | Approved by:<br><br><b>EDGARDO E. TULIN</b><br>PRESIDENT, VSU |
|---------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|