



PR-2023-0324-106864



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 39-5-2095-2023-2-0-4

Dept./Office: CN

PR No.: GF-2023-03-00501

Date: 03-24-2023

Section/End-User: Charita D. Barbosa

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: Incentive 100% Nursing

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folder, Morocco, Long, w/ plastic binder, Blue	pieces	29	18.00	MICHELLE C. TOLIBAS	522.00
2	Pen, pentel, pilot, (assorted colors)	pcs	5	75.00	MICHELLE C. TOLIBAS	375.00

Specification:

4-blue
4-black
2-red

TOTAL

897.00

Purpose: use to office supplies for filing

Checked by:

JED ASAPH D. CORTES

Funds Available:

Alicia M. Flores Incentive
HEAD, BUDGET OFFICE

TWG - Office Supplies

Requested by:

CHARITA D. BARBOSA

Noted by:

MICHELLE C. TOLIBAS

Approved by:

EDGARDO E. TULIN

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU