

# PURCHASE REQUEST

Date: 03-08-2021

**Category: Office Supplies**

Project Title/Code: **DAS LABORATORY FEES/SHARE**

| Item #                                                                                                                                                                                                                          | Item Description                                | Unit   | Qty | Unit Cost | PAR/ICS | Total Cost |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------|-----|-----------|---------|------------|
| 1                                                                                                                                                                                                                               | Alcohol, Ethyl, 70% solution, 500mL             | btls   | 7   | 125.00    |         | 875.00     |
| 2                                                                                                                                                                                                                               | Bleach, Liquid, 99.9% Antibac, 3785 mL          | gallon | 4   | 250.00    |         | 1,000.00   |
| 3                                                                                                                                                                                                                               | Face Towel, Cotton, 12 pcs/pack                 | pack   | 1   | 350.00    |         | 350.00     |
| <b>Specification:</b><br>                                                                                                                                                                                                       |                                                 |        |     |           |         |            |
| 4                                                                                                                                                                                                                               | Floor Mop                                       | pieces | 3   | 250.00    |         | 750.00     |
| <b>Specification:</b><br>plastic, with handle, heavy duty                                                                                                                                                                       |                                                 |        |     |           |         |            |
| 5                                                                                                                                                                                                                               | Meat Box                                        | pieces | 4   | 200.00    |         | 800.00     |
| <b>Specification:</b><br><ul style="list-style-type: none"> <li>• Plastic</li> <li>• 27 cm x 20 cm x 5.5 cm or 10.63" x 7.87" x 2.17"</li> </ul>                                                                                |                                                 |        |     |           |         |            |
| 6                                                                                                                                                                                                                               | Meat Crates                                     | pieces | 3   | 250.00    |         | 750.00     |
| <b>Specification:</b><br>plastic, 52 x 37 x 32 cms.                                                                                                                                                                             |                                                 |        |     |           |         |            |
| 7                                                                                                                                                                                                                               | Rubber Mat                                      | meter  | 1   | 175.00    |         | 175.00     |
| <b>Specification:</b><br><ul style="list-style-type: none"> <li>• Material: PVC</li> <li>• Size (W x L): 30 x 150 cm or 11.81 x 59.05 inches</li> <li>• One (1) roll non-slip mat</li> </ul>                                    |                                                 |        |     |           |         |            |
| 8                                                                                                                                                                                                                               | Soap, Detergent, Powder, 1 kilo/pack, any scent | kl     | 4   | 105.00    |         | 420.00     |
| 9                                                                                                                                                                                                                               | Soap, Dishwashing, Liquid, 250mL                | btls   | 10  | 150.00    |         | 1,500.00   |
| 10                                                                                                                                                                                                                              | Spatula                                         | pieces | 2   | 600.00    |         | 1,200.00   |
| <b>Specification:</b><br><ul style="list-style-type: none"> <li>• Stainless Steel Lab. Micro Spatula</li> <li>• Flat Square/spoon ends</li> <li>• Flat End is 1-7/8" long, and Spoon End is 1-1/8" long x 9/16" Wide</li> </ul> |                                                 |        |     |           |         |            |

• Overall Length is 9"

|    |       |        |   |       |                   |        |
|----|-------|--------|---|-------|-------------------|--------|
| 11 | Trays | pieces | 4 | 45.00 | VICTORINO M. LAMO | 180.00 |
|----|-------|--------|---|-------|-------------------|--------|

**Specification:**

- Plastic
- Length - 26 cm. X Width - 20.3 cm.
- Height - 5 cm.
- Form - Square

**TOTAL**

**8,000.00**

Purpose: For Office/Laboratory Uses.

Checked by:

**DOREEN B. ALBA**

TWG - Office Supplies

Funds Available:

**MYRNA S. PANCITO**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

**POLICARPO C. GUMBA JR.**

END USER

Noted by:

**MANUEL D. GACUTAN JR.**

UNIT HEAD, PROJECT LEADER

Approved by:

**EDGARDO E. TULIN**

PRESIDENT, VSU