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PR-2023-0921-146478



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **82-5-376-2024-7-0-0**PR No.: **GF-2023-09-02435**Date: **09-21-2023**Dept./Office: **VSUCO**Category: **Office Furniture
& Fixture**Section/End-User: **Nevin A. Pacada Sr.**Funding Source: **General Fund - MOOE**Project Title/Code: **VCO-2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Coffee table	set	2	4,650.00		9,300.00
Specification: Coffee table, tempered glass in white marble print, metal tube frame Size: 100cm W x 60cm D x 45cm H						
2	Filing cabinet	set	1	11,800.00		11,800.00
Specification: Lateral, coldrolled steel, smooth powder-coated finish, 3 drawers, with lock 106.5 cm H x 90 cm W x 45 cm D						
3	Sofa	set	2	17,000.00		34,000.00
Specification: 3-seater, leatherette Size: 88cm H x 223cm W x 80cm D						
TOTAL						55,100.00
Purpose: For lodging use.						
Checked by: NILO L. LEORNA				Funds Available: ALICIA M. FLORES		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	NEVIN A. PACADA SR.		NEVIN A. PACADA SR.		G. YENES	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	