



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 136-5-1078-2023-0-0-6

PR No.: GF-2023-01-00001

Date: 01-04-2023

Dept./Office: OVPPRGAS

Category: Food & Food
Ingredients

Section/End-User: Jansel Joi C. Villas

Funding Source: General Fund - MOOE

Project Title/Code: OVPPRGAS-2023 (Workshop)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals	pc	20	150.00		3,000.00
2	Snacks AM (50.00)	set	20	50.00		1,000.00
Specification: • with drinks • Should be packed individually						
3	Snacks PM (50.00)	packs	20	50.00		1,000.00
TOTAL						5,000.00

Purpose: Operational Planning Workshop and Reframing of Strategic Plan

Checked by:

JULIOUS B. CERNA

TWG - Food & Food Ingredients

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

JANSEL JOI C. VILLAS

END USER

Noted by:

DILBERTO O. FERRAREN

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU