



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PR No.: **TF-2022-04-00436**Date: **04-06-2022**Dept./Office: **CME**Category: **Construction  
and Electrical Supplies**Section/End-User: **Geecel F. Galvez**Funding Source: **Trust Fund**Project Title/Code: **20201050-1.97**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Nails, Finishing 1-1/2"	kilos	2	90.00		180.00
2	Nails, Finishing 2-1/2"	kilos	2	100.00		200.00
3	Paint, TTC, Raw Sienna, Latex	cans	8	90.00		720.00
4	Paint, TTC, Toluidine Red, Latex, 1/4L	cans	2	90.00		180.00
<b>TOTAL</b>						<b>1,280.00</b>

Purpose: Office supplies and materials

Checked by:

**MARLON G. BURLAS**

TWG - Construction and Electrical Supplies

Funds Available:

**NICK FREDDY B. BELLO**

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Requested by:

**GEECEL F. GALVEZ**

END USER

Noted by:

**MOISES NEIL V. SERIÑO**

UNIT HEAD, PROJECT LEADER

Approved by:

**EDGARDO E. TULIN**

PRESIDENT, VSU