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PR-2024-1111-234157



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-110524-0562**PR No.: **TF-2024-11-03122**Date: **11-11-2024**Dept./Office: **ViCARP**Category: **Printing Services**Section/End-User: **Tiffany P. Baguio**Project Title/Code: **ViCARP 1.25.3-Tote Bag for Symposium**Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>ViCARP-AFRREDN Tote Bag</b>	pcs	200	130.00		26,000.00

**Specification:****Customized Tote Bag for the Regional RDE Symposium**

- Polyester or Cotton Tote Bag
- Green Color
- Width- 13 inches
- Length- 12 inches
- Handle- 14 inches

\*Design will be sent to the supplier.

	<b>TOTAL</b>					<b>26,000.00</b>
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Purpose: ViCARP Symposium

Checked by:  <b>MARIANE U. DELA PEÑA</b> TWG - Printing Services		Funds Available:  <b>NICK FREDDY R. BELLO</b> (OIC) HEAD, ACCOUNTING OFFICE	
Signature:	Prepared by:  <b>TIFANNY P. BAGUIO</b>	Noted by:  <b>SANTIAGO T. PEÑA JR.</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>PROSE IVY G. YEPES</b> PRESIDENT, VSU