



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 20-1-897-2023-5-0-19

PR No.: STF-2023-07-01102

Date: 07-03-2023

Dept./Office: IHK

Category: IT Supplies and
Equipment

Section/End-User: Marvin B. Bandalan

Funding Source: Special Trust Fund

Project Title/Code: SCUAA 2023 - Office Supplies

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	10	600.00		6,000.00
2	Epson 001 ink, Cyan, Genuine	btls	5	350.00		1,750.00
3	Epson 001 ink, Magenta, Genuine	btls	5	350.00		1,750.00
4	Epson 001 ink, Yellow, Genuine	btls	5	350.00		1,750.00
5	Ink, Epson 003, Genuine Black 65mL	btl	10	350.00		3,500.00
6	Ink, EPSON 003, Genuine Cyan 65mL	btl	5	350.00		1,750.00
7	Ink, EPSON 003, Genuine Magenta 65mL	btl	5	350.00		1,750.00
8	Ink, EPSON 003, Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						20,000.00

Purpose: For SCUAA 2023 Use

Checked by: DIONESIO I. ESTUPA		Funds Available: ALICIA M. FLORES EF-01	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by: MARVIN B. BANDALAN	Noted by: CHARIS B. LIMBO - RIVERA	Approved by: EDGARDO E. TULIN 07/24
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU