



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : 11-5-354-2023-7-0-1

PR No.: **GF-2023-04-00760**

Date: 04-24-2023

Dept./Office: **DLABS**

Category: **Office Furniture & Fixture**

Section/End-User: **Gilda P. Nayre**

Project Title/Code: **DLABS-2023_ADVANCED EDUCATION**

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	L-Shape Executive Desk for Department Head	unit	1	17,000.00	MARIA VANESSA E. GABUNADA	17,000.00

Specification:

160 L-Shape Executive Desk

Material: Wood

Color: Wenge

Main Table Dimension: W1600 x D800 x H760mm

Side Table Dimension: W1200 x D400 x H600mm

	TOTAL					17,000.00
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Purpose: Table for Department Head's office

Checked by:

LEO A. MAMOLO

TWG - Office Furniture & Fixture

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature: _____

Printed Name:

Designation:

Requested by:

GILDA P. NAYRE

END USER

Noted by:

MARIA VANESSA F. CARUNADA
JETT C. QUEBEC

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU