



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 218-5-2220-2024-7-0-0

PR No.: GF-2023-08-02059

Date: 08-30-2023

Dept./Office: GSO

Category: IT Supplies and
Equipment

Section/End-User: Anacel B. Veruen

Funding Source: General Fund - MOOE

Project Title/Code: GSO-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	3	350.00		1,050.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	3	350.00		1,050.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	3	350.00		1,050.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	3	350.00		1,050.00
TOTAL						4,200.00

Purpose: Office use

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:

Printed Name:

ANACEL B. VERUEN

Designation:

END USER

Noted by:

RYSAN C. GUINOCOR

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU