



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2022-1005-68068

PURCHASE REQUEST

Dept./Office: PDDL

PR No.: STF-2022-10-02013

Date: 10-06-2022

Section/End-User: JOY ADELINE N. CADALIN

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: OVPREI-PDDL

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Disinfectant Spray, 170g	can	2	280.00	JOY ADELINE N. CADALIN	560.00
2	Paper Cutter, Wooden, 18" x 15" (A3)	pcs	1	2,500.00	JOY ADELINE N. CADALIN	2,500.00

Specification:

guillotine paper cutter 18" (wooden cutter)

TOTAL

3,060.00

Purpose: For laboratory use

Checked by:

DOREEN E. ALBA

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

JOY ADELINE N. CADALIN

END USER

Noted by:

ROBELYN T. PIAMONTE

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU