



## PURCHASE REQUEST

Dept./Office: **DARI**PR #: **GF-2021-05-00240**Date: **05-27-2021**Section/End-User: **Frances Mae . Pizon**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-1P-2021-13 (Office Supplies)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Water Dispenser, Cabinet type</b>	pc	1	10,000.00		10,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>Floor standing</li> <li>Hot and cold function</li> <li>plastic body, high efficiency compressor</li> <li>thermally protected</li> </ul>						
<b>TOTAL</b>						<b>10,000.00</b>
Purpose: water supply						
Checked by: <div style="text-align: center;">   <b>NORMAN O. VILLAS</b>              TWG - Office Equipment           </div>				Funds Available: <div style="text-align: center;">   <b>MYRNA S. PANCITO</b>              HEAD, BUDGET OFFICE           </div>		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	<div style="text-align: center;">   <b>FRANCES MAE . PIZON</b> </div>		<div style="text-align: center;">   <b>EDGARDO E. TULIN</b> </div>		<div style="text-align: center;">   <b>EDGARDO E. TULIN</b> </div>	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	