



PURCHASE REQUEST

Dept./Office: **DARI**PR #: **GF-2021-05-00246**Date: **05-27-2021**Section/End-User: **Frances Mae . Pizon**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-1P-2021-13 (Laboratory and Field Supplies)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Foil, Aluminum, 16m x 30cm (approx. 260g)	boxes	2	290.00		580.00
2	J Handle Umbrella Black 23 inches	pcs	3	250.00		750.00
3	Outdoor Sun Hat	pc	3	250.00		750.00
Specification: Gender: Unisex Material: Polyester Pattern type: Solid						
4	Soap, Detergent, Liquid, 1 gal, any scent	gal	2	350.00		700.00
5	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	3	204.00		612.00
TOTAL						3,392.00

Purpose: Laboratory Use

Checked by: NELLO D. GORNE		Funds Available: MYRNA S. PANCITO	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by: FRANCES MAE . PIZON	Noted by: EDGARDO E. TULIN	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			