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PR-2023-0717-131165



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 90-3-2831-2023-5-0-4

Dept./Office: **OHIGP**PR No.: **IGP-2023-07-01197**Date: **07-17-2023**Section/End-User: **Rafael F. Enage**Category: **Office Supplies**Funding Source: **Income Generating Project**Project Title/Code: **IGP-School Share**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Apron, Plastic, for Adult	pc	2	120.00		240.00
2	Concentrate Antibac Dishwashing Liquid with Power Of Safeguard refill, 375ml	pack	15	150.00	JOSEFINA L. SORIA	2,250.00
3	Data Filer, Big size, Legal	pieces	20	500.00	JOSEFINA L. SORIA	10,000.00
4	Hairnet	packs	5	80.00		400.00
Specification: disposable, 12 pcs/pack						
5	Sticker Paper, high gloss A4 size, 50 sheets/pack	pack	2	155.00		310.00
TOTAL						13,200.00

Purpose: FOR OFFICE USE

Checked by:		Funds Available:	
 JED ASAPH D. CORTES TWG - Office Supplies		 ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	RAFAEL F. ENAGE	ARGNA M. POMIDA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU