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PR-2023-0823-140277



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 21-5-1223-2023-6-0-9

PR No.: GF-2023-08-01997

Date: 08-23-2023

Dept./Office: **ISRDS**Category: **IT Supplies and Equipment**Section/End-User: **Jake Ralph P. Pilare**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-IP-2023-10**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	2	350.00		700.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	2	350.00		700.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	2	350.00		700.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	2	350.00		700.00
TOTAL						2,800.00

Purpose: Office Supplies

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	JAKE RALPH P. PILARE	MERRY JEAN A. CAPARAS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU